



ALAMEDA RECREATION AND PARK DEPARTMENT

2226 Santa Clara Avenue, Alameda, CA 94501 • (510) 747-7529

<http://www.cityofalamedaca.gov/Recreation/Employment-Opportunities>

SPECIALIST APPLICATION – SUMMER 2012

(Please write legibly)

NAME: _____ DATE: _____

ADDRESS: _____ CITY: _____ ZIP: _____

HOME PHONE: (_____) _____ CELL PHONE: (_____) _____

E-MAIL ADDRESS: _____

POSITION APPLYING FOR? _____

ARE YOU 18 YEARS OF AGE OR OLDER? YES _____ NO _____

IF NOT, WILL YOU BE 18 YEARS OF AGE BY TIME OF APPOINTMENT? YES _____ NO _____

NOTE: ALL PERSONS UNDER 18 YEARS OF AGE MUST SUBMIT A WORK PERMIT IF HIRED

DRIVER'S LICENSE NUMBER: _____ STATE ISSUED: _____ EXP. DATE: _____

DO YOU HAVE: STANDARD FIRST AID CARD? YES _____ NO _____ IF YES, EXP. DATE _____

CPR CARD? YES _____ NO _____ IF YES, EXP. DATE _____

NEGATIVE T.B. TEST? YES _____ NO _____ IF YES, DATE OF TEST: _____

IN CASE OF AN EMERGENCY, CONTACT _____ RELATIONSHIP _____

HOME PHONE (_____) _____ CELL PHONE (_____) _____

IF YOUR ANSWER TO ANY OF THE FOLLOWING QUESTIONS IS "YES", GIVE DETAILS (A "Yes" answer will not automatically disqualify you.)	REMARKS (Attach a separate sheet if needed):
Have you, since age 18, been convicted of a violation of the law? (Do not include traffic under \$400. A fingerprint check will be made.) <input type="checkbox"/> YES <input type="checkbox"/> NO	
Have you ever been discharged or forced to resign from employment? <input type="checkbox"/> YES <input type="checkbox"/> NO	

EDUCATION

CIRCLE HIGHEST YEAR COMPLETED BY JULY OF THIS SCHOOL YEAR: 9 10 11 12

NAME OF HIGH SCHOOL _____ LOCATION: _____

DID YOU GRADUATE FROM HIGH SCHOOL? YES _____ NO _____ G.E.D. _____

COLLEGE, BUSINESS OR TRADE SCHOOL ATTENDED	ATTENDANCE DATES		MAJOR SUBJECTS	UNITS COMPLETED	DEGREE & YEAR
	FROM	TO			

LIST COURSES RELATED TO JOB _____

JOB EXPERIENCE – PAID AND/OR VOLUNTEER					
NAME OF EMPLOYER AND/OR VOLUNTEER ORGANIZATION	DATES		TITLE	DUTIES	SUPERVISOR'S NAME & PHONE #
	FROM	TO			

REFERENCES - Give names of two persons not related to you whom you have known at least 2 years			
NAME	RELATIONSHIP	PHONE	YEARS KNOWN

SPECIAL SKILLS: (Indicate instruction experiences and whether adult or children)			
	TYPE	DATES	NAME AND LOCATION
ARTS & CRAFTS			
MUSIC			
DRAMA			
DANCE			
GAMES			
SPORTS			
OTHER			

If you are currently attending school, please list the date of your Spring Break and/or dates and times you will be most available for an interview: _____

I hereby certify that all statements made in this application are, to the best of my knowledge, true and complete and that any misstatements of natural facts will subject me to disqualification or dismissal.

Signature _____ Date _____